

EFFICIENCY & PERFORMANCE SUB COMMITTEE

16 MARCH 2012

Minutes of the meeting of the EFFICIENCY & PERFORMANCE SUB COMMITTEE held at Guildhall, EC2 on Friday 16 March 2012 at 2.15pm

Present

Members:

Roger Chadwick (Chairman)
Ray Catt (Deputy Chairman)
Nigel Challis
Alderman David Graves
Anthony Llewelyn-Davies
Jeremy Mayhew
John Tomlinson

Officers:

Susan Attard	Deputy Town Clerk
Neil Davies	Town Clerk's Department
Claire Sherer	Town Clerk's Department
Daniel Hooper	Town Clerk's Department
Paul Nagle	Chamberlain's Department
Professor Barry Ife (Item 9 only)	Principal, Guildhall School of Music & Drama
Sandeep Dwesar (Item 9 only)	Chief Operating & Financial Officer, Barbican Centre

Part 1 – Public Agenda

1. APOLOGIES

Apologies for absence were received from Deputy Revd Stephen Haines and Gregory Lawrence.

2. DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THIS MEETING

There were none.

3. MINUTES

RESOLVED: That the minutes of the meeting held on 3 February 2012 be approved as an accurate record.

MATTERS ARISING

It was noted that the Sub-Committee had not yet been updated on progress made on improving the use of the CRM database and the Deputy Town Clerk

advised Members that she was confident this was being addressed and would provide an update as a matter of priority.

4. TRANSFORMATION AND EFFICIENCY BOARDS

The Committee were updated on the work of the Transformation & Efficiency Boards since the last meeting. In particular, the benchmarking tools at Appendices 2 and 3 were highlighted:

Local Area Performance Solution (LAPS) Q2 Dashboard

The City Corporation has just started participating in the LAPS which is a London-wide benchmarking tool. LAPS is in the process of being enhanced to include financial data and Value for Money indicators.

The Corporation is generally performing well. Areas of below average performance were reviewed by the Efficiency Board, who requested that the Internal Audit team carry out an assessment. It was noted that performance in these areas had recently improved.

One Member noted that instructions on how to interpret the data would have been useful as Members become accustomed to the format.

LG Inform headline report (as at 7 February 2012)

Members were advised that this report was not considered by the Efficiency Board to be as useful as the LAPS because it contains less recent data than LAPS. In addition, the City Corporation is measured against its residential population so it over inflates crime figures etc. Officers were in discussion with the Local Government Association about how this can be addressed in the future.

RESOLVED: That the report be received and the iMPower report on Demand Management and Behaviour Change (as referred to in paragraph 11 of the report) be circulated to the Sub-Committee by email as soon as possible.

5. FUTURE PROGRAMME OF THE SUB-COMMITTEE

The Committee considered the future work programme of the Sub-Committee and agreed to the proposals for a new approach to identifying further efficiency savings through cross-cutting reviews (rather than departmental reviews as had been the case). Members were broadly supportive of the approach although were keen to see a detailed work programme for the forthcoming year. Officers intended to meet with the Chairman and Deputy Chairman to discuss these proposals in more detail before the next meeting.

RESOLVED: That the programme of departmental reporting be suspended and the detailed future work programme, along with a report on income generation be presented to the next Sub-Committee meeting.

6. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were none.

7. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was none.

8. EXCLUSION OF THE PUBLIC

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Item No.	Paragraph(s) in Schedule 12A
9	3
10-11	-

Part 2 – Non-Public Agenda

**SUMMARY OF MATTERS CONSIDERED WHILST
THE PUBLIC WERE EXCLUDED**

9. DEPARTMENTAL REVIEW: GUILDHALL SCHOOL OF MUSIC & DRAMA

The Committee considered a report of the Chamberlain which set out the Long-term Financial Plan for the Guildhall School of Music and Drama (GSMD). The Chairman then welcomed Professor Barry Ife and Sandeep Dwesar to the meeting and questioned them on the various aspects of the Financial Plan.

RESOLVED: That the School's Long-term Financial Plan be noted.

**10. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
COMMITTEE**

There were none.

**11. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT
AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED
WHILST THE PUBLIC ARE EXCLUDED**

There was none.

The meeting closed at 3.50pm

CHAIRMAN

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